RUGBY PUBLIC SCHOOL

Established in 1887
"LEARNING IS LIVING"

Principal - Mem Brougham

Boorowa - Crookwell Road
Rugby, NSW 2583
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SCHOOL PROSPECTUS

Revised June 2010
**Rugby Public School**

Rugby Public School is a small rural school located in the village of Rugby, between the towns of Boorowa and Crookwell. (The school forms part of the Queanbeyan School Education Area). The small size of the school is one of our greatest assets as it encourages a close bond between home and school, as well as between staff and students, which allows for a family atmosphere within the school itself.

Rugby Public School was established in 1887 and proudly continues to serve the community to this day. The school provides an individualised education to children across the grades Kindergarten to Year 6, with a strong emphasis on meeting the needs of each particular child.

**Educational Programs – Activities**

Rugby Public School is committed to helping all children reach their full potential. Individual learning plans are developed, with attention given to developing skills in reading, writing and mathematics while developing children's abilities across all Key Learning Areas. School Excursions and inter-school visits are conducted throughout the year to allow children to interact with people from outside our school environment.

The school has fantastic technological facilities, and children are taught and encouraged to be computer literate so as to help them develop the necessary skills to survive in the 21st Century.

**School Staffing**

Rugby Public School is staffed by a Teaching Principal, a Casual Relief Teacher (1 day per week) and a School Assistant (2 days per week). The Casual Relief Teacher currently works on Wednesday and the School Assistant on Wednesday and Fridays.

If you would like to discuss any concerns or enquiries you are encouraged to contact the school to arrange for an uninterrupted appointment.
5C's
Rugby Public School is a 5C's School; it's committed to developing positive self-esteem and self-discipline through using our common sense and showing ourselves to be Caring, Considerate, Courteous, Co-operative and Compassionate members of our school community.

School Banking
Student Banking services are available through the school each Wednesday. This banking is conducted with the Commonwealth Bank.

Library:
Library lessons are conducted each Thursday. Children are able to borrow from the library as long as they have a library bag in which to transport the books they borrow. Parent and Community members are also able to utilize the school library facilities.

Scripture Lessons:
Non-denominational scripture lessons are provided at Rugby Public School each term by a local Reverend. These usually towards the end of each term.

Sport:
Rugby Public School encourages children to be active each day at school. Friday afternoon is the designated “sports afternoon” with parents encouraged to share in this time. The school also takes the opportunity to share in sporting activities with other schools which enables students to participate with other children of their own age level.

Excursions:
A number of excursions are likely to take place throughout the year. Generally they are in close proximity to Rugby and they usually involve mixing with other schools (3 R’s, WJ ~ Rugby, Rye Park, Reid’s Flat & Wee Jasper) for sporting, social or cultural gatherings. Larger school based excursions arise from time to time and involve traveling further from Rugby and may include overnight stays. Further details of these excursions are made available as early as possible to parents.
Pre-School:
Children who are planning to enroll at Rugby Public School in the following year are invited to participate in our Kindergarten orientation program in term 4. Dates for this program are organized around school staffing, excursions and swim program. The school will notify prospective parents in September with Orientation dates. This time allows children to get a "feel" for the school prior to enrolment in the following year.

Use of School Facilities:
The use of school facilities is encouraged at Rugby Public School. Any person wishing to utilize the school’s facilities should contact the Principal to make arrangements. Costs to cover the services used may be charged to those people/organizations wishing to use the building(s) or resources. Parents wishing to bring their children into the playground outside school hours may do so if they are providing supervision. Advice to the Principal would be appreciated where appropriate.

Parents and Citizens Association:
Rugby Public School has an active P&C Association, which meets on a regular basis. Meetings are advertised via the school newsletter.

School Policies:
Rugby School operates in accordance with a number of School Policies. Any person wishing to see these policies may do so and is encouraged to request a copy from the Principal. These policies are reviewed biannually with the assistance of the School Council.

Homework Policy:
It is expected at Rugby Public School that the children will complete homework during the school week. This homework involves children doing some home reading and some brief class related activities. Homework is generally sent home each Monday and returned on Friday. It normally consists of English, Mathematics, Sounds/Reading and researching topics.
Internet Access:
The school offers the children access to the internet via the DET portal. This provides the opportunity for all students to obtain an email account and enable learning opportunities using internet facilities in a protected and secure environment. Students must understand and agree to the terms outlined in the acceptable usage agreement. Parents and students will need to declare their consent to having an e-learning account via the Student Enrolment Form.

Reporting to Parents:
Reporting to parents occurs regularly throughout the year at Rugby Public School. Much of this reporting is through verbal communication between parents and staff before or after school. The small size of our school enables such communication to take place. On a more formal basis, Half Yearly Reports are sent home at the completion of both terms 2 and 4. Formal parent teacher interviews may then be arranged to discuss school reports and student progress.

School Uniforms Policy:
Students of Rugby Public School wear a school uniform developed around the school colours of Red and Black. Both boys and girls are encouraged to wear clothing that enables them to participate in the full range of school activities. It is especially important that girls are able to roll, climb and tumble without concern for showing their underwear.

<table>
<thead>
<tr>
<th>BOYS UNIFORM</th>
<th>GIRLS UNIFORM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SUMMER UNIFORM</strong></td>
<td></td>
</tr>
<tr>
<td>Black Shorts</td>
<td>Black Shorts.</td>
</tr>
<tr>
<td>Red T-shirt/Polo Shirt</td>
<td>Optional-Tartan shorts.</td>
</tr>
<tr>
<td>Red Socks</td>
<td>Red Socks</td>
</tr>
<tr>
<td>Red Hat</td>
<td>Red Hat</td>
</tr>
</tbody>
</table>

WINTER UNIFORM
Black Track suit pants
Red Polo Shirt
Red sweat shirt

Black Track suit pants
Optional-Tartan slacks
Red Polo Shirt
Red sweat shirt

Operating Hours:
Rugby Public School operates between the hours of 9:15am and 3:00pm Monday to Friday. (Supervision of students commences at 8:45am for parents who need to bring their children to school early). The school bell times are as follows:

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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</thead>
<tbody>
<tr>
<td>School Commences</td>
<td>9:15am</td>
</tr>
<tr>
<td>Recess</td>
<td>11:00am - 11:25am</td>
</tr>
<tr>
<td>Lunch</td>
<td>1:00pm - 1:45pm</td>
</tr>
<tr>
<td>School Concludes</td>
<td>3:00pm</td>
</tr>
</tbody>
</table>

Parents wishing to contact the school during the day are encouraged to do so during breaks from class in an attempt to minimize disruption to classroom activities.

Opportunities for Community Involvement:
Opportunities for parents and community members to be involved in the operations of Rugby Public School are available. Opportunities such as the P&C Association and School Council are available to interested persons. Opportunities to assist in the classroom also exist with parents encouraged to share their skills and experiences with the students. Parents and community members currently assist in the areas of art, technology and sport.

Immunization:
In accordance with the NSW Government Public Health Act, Parents enrolling children at Rugby Public School are required to provide a child’s immunization certificate on enrolment in Kindergarten.

It is not compulsory for children to be immunized but if there is an outbreak of a vaccine-preventable disease at school, children not immunized will have to stay home for the duration of the outbreak for their own protection.
**Infectious Diseases:**

Under the Public Health Act and Department of Education Regulations, some common Infectious Diseases require children be kept from school to prevent the spread of infection.

<table>
<thead>
<tr>
<th>Disease</th>
<th>Patient - Period of Exclusion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chicken-Pox</td>
<td>Exclude for five days after the first spots appear.</td>
</tr>
<tr>
<td>German Measles</td>
<td>Exclude until fully recovered and for a minimum of Six days after the rash appears.</td>
</tr>
<tr>
<td>Infectious Hepatitis</td>
<td>Re-admit on receipt of a medical certificate of recovery or a subsidence of symptoms when no medical certificate is available.</td>
</tr>
<tr>
<td>Measles</td>
<td>Exclude for 5 days from appearance of the rash or until a medical certificate of recovery is provided.</td>
</tr>
<tr>
<td>Mumps</td>
<td>Exclude for one week from the onset of the Swelling.</td>
</tr>
<tr>
<td>Whooping Cough</td>
<td>Exclude for three weeks from the onset of the Whoop, except that the period of exclusion may be less than three weeks if there is no Whoop and a Medical certificate is produced.</td>
</tr>
<tr>
<td>Scabies</td>
<td>Until all evidence of the disease has disappeared or Medical certificate is produced stating that treatment has been successful.</td>
</tr>
<tr>
<td>Impetigo</td>
<td>Exclude only if an exposed surface, such as scalp, face, hands and legs.</td>
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<tr>
<td>Pediculosis</td>
<td>Until hair is completely cleaned; neither nits nor lice (lice in hair) being present.</td>
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<tr>
<td>Ringworm</td>
<td>Until treatment has begun.</td>
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